

Monday, December 18, 2023 Regular Board Meeting

7:00 PM Kirtland High School Cafeteria 9150 Chillicothe Rd. Kirtland, OH 44094

1. Meeting Opening

Subject A. Call to Order

Meeting Dec 18, 2023 - Regular Board Meeting

Category 1. Meeting Opening

Access Public

Type Procedural

The Kirtland Local School District will make reasonable accommodation for individuals with disabilities to be able to participate in this activity. Please make all requests to the Superintendent.

Subject B. Roll Call

Meeting Dec 18, 2023 - Regular Board Meeting

Category 1. Meeting Opening

Access Public

Type Procedural

Motion: Second:

Roll Call:

Timothy Cosgrove Shannon Green Joshua Hayes Dr. Matthew Whittaker Jonathan Withrow

Subject C. Pledge of Allegiance

Meeting Dec 18, 2023 - Regular Board Meeting

Category 1. Meeting Opening

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Access Public

Type Procedural

Subject D. Review of Agenda

Meeting Dec 18, 2023 - Regular Board Meeting

Category 1. Meeting Opening

Access Public

Type

Subject E. Public Comments Regarding Board Agenda Items

Meeting Dec 18, 2023 - Regular Board Meeting

Category 1. Meeting Opening

Access Public

Type

2. Commendations

Subject A. Recognize Division 6 State Championship Football Team

Meeting Dec 18, 2023 - Regular Board Meeting

Category 2. Commendations

Access Public

Type

3. Reports

Subject A. Superintendent including Stadium and Science Lab Presentation

Meeting Dec 18, 2023 - Regular Board Meeting

Category 3. Reports

Access Public

Type Procedural

Monthly Superintendent Report

Subject B. Finance Committee

Meeting Dec 18, 2023 - Regular Board Meeting

Category 3. Reports

Access Public

Type Procedural

Monthly Finance Committee Report

Subject C. Student Learning and Achievement - SLA

Meeting Dec 18, 2023 - Regular Board Meeting

Category 3. Reports

Access Public

Type Procedural

Monthly SLA Report

4. Approval of Consent Agenda Items

Subject A. Approval of prior meeting minutes 11-20-2023

Meeting Dec 18, 2023 - Regular Board Meeting

Category 4. Approval of Consent Agenda Items

Access Public

Type Action

Subject B. Recommendation to approve supplemental contracts:

Meeting Dec 18, 2023 - Regular Board Meeting

Category 4. Approval of Consent Agenda Items

Access Public

Type Action (Consent)

BUILDING	JOB DESCRIPTION	LAST NAME	FIRST NAME	STEP	TOTAL PAY
KHS	Varsity Softball Coach	Jeffrey	Jerry	0	\$5,694.18
KHS	Junior Advisor - 50% Contract	Ardo	Alex	1	\$752.87
KHS	Sophomore Class Advisor	Ardo	Alexandra	1	\$1,310.38
KHS	Music - Flag Corps Advisor 30%	Arslanian	Alexa	2	\$872.00
KHS	Girls' JV basketball	Bastian	Joseph	0	\$6,027.75
KHS	Freshman Advisor	Bell	Gregory	6	\$1,310.38
KHS	Yearbook Advisor	Berry	Jennifer	5	\$1,786.88
KHS	Boy's 9th Grade Basketball	DiFabio	Darrell	6	\$5,527.42
KHS	Music - Jazz Band	Dingeldein	Thomas	6	\$1,310.38
KHS	Music - Marching Band Director	Dingeldein	Thomas	6	\$6,933.10
KHS	Key Club Advisor	Duncan	Meriah	1	\$1,167.43
KHS	Academic Challenge	Duncan	Meriah	3	\$1,024.48
KHS	National Honor Society - 50%	Duncan	Meriah	6	\$905.00
KHS	World Language Club Advisor - 50%	Eckerle	Allison	6	\$667.00
KMS	Girls' 7th grade Basketball	Fleming	Julia	0	\$3,573.77

KHS	Band Camp - 25% Contract	Gordon	Johnathan	1	\$290.67
KHS	Media Club Advisor - 50 % Contract	Harvey	Brian	2	\$790.99
KHS	Art Club Advisor	Harvey	Brian	6	\$1,310.38
KMS	7th grade girls Volleyball Coach	Kamensky	Jamie	6	\$4,717.37
KMS	8th Grade Volleball Coach	Kamensky	Jamie	6	\$2,359.00
KHS	World Language Club Advisor - 50%	Klemens	Heather	6.0	\$667.10
KHS	Math Club Advisor	Krahe	Valerie	6	\$1,310.00
KHS	Drama Club Advisor	Kutscher	Anna	1	\$3,712.00
KHS	Media Club Advisor - 50 % Contract	Lasecki	Robert	2	\$791.00
KHS	Student Council - 50%	LaVerde	Mary	2	\$905.00
KHS	Senior Advisor - 50%	LaVerde	Mary	6.0	\$791.00
KHS	Boys' JV Basketball	LaVerde	Philip	6	\$6,933.10
KMS	Girls' 8th grade Basketball	Madden	Julie	6	\$4,264.69
KHS	Music - Flag Corps Advisor 70%	Martz	Carol	3	\$2,368.00
KHS	Boys' Varsity Basketball	McGregor	Shawn	6	\$9,482.38
KMS	Boys' 8th Grade Basketball	Miller	Lee	5	\$4,264.69
KMS	MS Cheer Coach (Fall)	Potter	Annie	0	\$1,419.98
KMS	MS Cheerleading (Winter)	Potter	Annie	0	\$1,419.98
KHS	National Honor Society - 50%	Poulson	Sarah	6	\$905.35
KHS	Senior Advisor - 50%	Prosuch	Kara	2	\$790.99
KHS	Music - Marching Band Assistant Director	Reynolds	Noah	1	\$3,240.21
KHS	Girls' Varsity Basketball	Ridgeway	Matthew	6	\$9,482.38
KHS	Robotics - FTC Advisor	Rudder	Donna	4	\$1,238.90
KMS	Boy's 7th Grade Basketball	Santilli	Sam	6	\$4,265.00
KHS	Girls' 9th Grade basketball	Sayle	Gregory	6.0	\$5,527.00
KHS	Junior Advisor - 50% Contract	Tarasco	Alexa	1	\$752.87
KHS	Student Council - 50%	Tarasco	Alexa	1	\$752.87
KHS	Varsity Cheerleading	Trem	Nicole	1	\$2,658.87
KMS	MS Wrestling Coach	Turk	Michael	6	\$4,264.69
KMS	Band- percussion	Ward	Alec	N/A	\$1,548.00
KHS	Weight Room Assistant (Fall)	Aquila	Timothy	N/A	\$2,500.00
KHS	Weight Room Assistant (Winter)	Sullivan	Ray	N/A	\$2,500.00
KHS	JV Wrestling Coach-50%	Peck	Jason	0	\$3,013.88
KHS	Indoor Track Coach (Volunteer)	Moran	J.P	0	0
KMS	Girls Middle School Soccer	Lasecki	Bob	6	\$4,717.37
KHS	Long Term Sub	Hoefle	Irene	0	sub rate
KMS	Custodian II	Davies	Stephen	0	\$17.09

Category

4. Approval of Consent Agenda Items

Access

Public

Туре

Action

Building	Job Description	Last Name	First Name	Experience	Total Pay(Old)	Total Pay (Correct Base)	Differentia
KHS	Assistant Football HS	Beeler	Ryan	6	\$9,460.31	\$9,482.39	\$22.08
KHS	Head Varsity Girls Soccer	Bradac	Ed	6	\$7,526.99	\$7,552.55	\$25.56
KHS	JV Golf	Difabio	Darrell	6	\$5,510.57	\$5,527.42	\$16.85
KHS	Assistant Football HS	Eckles	Jeff	6	\$9,460.31	\$9,482.39	\$22.08
KHS	JV Volleyball	Keller	Emily	1	\$4,971	\$4,974.68	\$3.68
KHS	Varsity Golf	Kless	Arhtur	5	\$5,510.57	\$5,527.42	\$16.85
KHS	Head Coach Varsity Football	LeVerde	Phillip	6	\$11,993.90	\$12,031.67	\$37.77
KHS	JV Girls Soccer	Madden	Julie	6	\$5,510.57	\$5,527.42	\$16.85
KHS	Head Coach Cross Country	Moran	James	6	\$6,911	\$6,933.10	\$22.10
KHS	Assistant Football HS	Morrison	Dean	6	\$9,460.31	\$9,482.39	\$22.08
KHS	9th Volleyball	Sanders	Ricky	1	\$4,971.31	\$5,046.16	\$74.85
KHS	Assistant Football HS	Santo	Ross	3	\$9,107.00	\$9,120.25	\$13.25
KHS	Varsity Cheer	Trem	Nicole	1	\$2,655.98	\$2,658.88	\$2.90
KHS	Head Varsity Boys Soccer	Valentic	John	6	\$7,527	\$7,552.55	\$25.55
KHS	JV Boys Soccer	Zschuppe	Hans	6	\$5,510.57	\$5,527.42	\$16.85
KMS	MS Boys Soccer	Ianiro	Giovanni	1	\$4,161.26	\$4,164.63	\$3.37
KMS	MS Football	McGregor	Shawn	3	\$4,430.89	\$4,441.00	\$10.11
KMS	MS Football	Santilli	Sam	6	\$4,835.33	\$4,717.37	(\$117.96)
KMS	MS Football	Rascan	John	6	\$4,835.33	\$4,717.37	(\$117.96)

KMS	MS Cross Country	Sayle	Greg	3	\$3,618.51	\$3,626.18	\$7.67
KMS	MS Football	Sullivan	Ray	6	\$4,835.33	\$4,717.37	(\$117.96)

D. Recommendation to approve contracts:

Meeting

Dec 18, 2023 - Regular Board Meeting

Category

4. Approval of Consent Agenda Items

Access

Public

Type

Action (Consent)

Recommended

Action

Recommendation to approve Contracts:

Last Name	First Name	Position	Effective
Pepka	Andrew	Custodian III	12/04/2023
Gregel	Mary	Lunch/Recess Aide	01/04/2024

Subject

E. Approve substitute/seasonal employees:

Meeting

Dec 18, 2023 - Regular Board Meeting

Category

4. Approval of Consent Agenda Items

Access

Public

Туре

Action (Consent)

Recommended

Action

Recommendation to approve Substitute/Seasonal Employees:

Last Name	First Name	Position	Rate of Pay
Schwenk	Jared	Sub Custodian	\$14.25/hour
Grassi	Marco	Building Sub	\$110.00/day
Schweinfurth	Jack	Sub Custodian	\$14.25/hour

Subject

F. Recommendation to approve resignation:

Meeting

Dec 18, 2023 - Regular Board Meeting

Category

4. Approval of Consent Agenda Items

Access

Public

Type

Action (Consent)

Last Name	First Name	Position	Effective
Szuter	Jared	Custodian II	12/01/2023

Subject	G. Recommendation to approve consent agenda items.
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	4. Approval of Consent Agenda Items
Access	Public
Туре	Action (Consent)
Upon the recommendatio	on of the Treasurer, the Kirtland Board of Education is being asked to approve the Consent Agenda Items:
Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker	
Jonathan Withrow	
5. Treasurer Req	A. Recommendation to accept a donation to the Food Service Dept. for outstanding lunch balances K-12 \$576.47
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	5. Treasurer Requests for Board Action
Access	Public
Туре	Action
Upon the recommendation o Dept. for outstanding lunch b	f the Treasurer, the Kirtland Board of Education is being asked to accept a donation to the Food Service palances K-12
Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	

Jonathan Withrow _____

Executive File Attachments

<u>Donations for Board Approval.pdf (112 KB)</u>

Roll Call:

Subject	B. Recommendation to approve a new fund 019-9023 Stadium Donations
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	5. Treasurer Requests for Board Action
Access	Public
Туре	Action
Upon the recommendation of Donations:	the Treasurer, the Kirtland Board of Education is being asked to approve a new fund 019-9023 Stadium
Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker	
Jonathan Withrow	
Subject	C. Recommendation to authorize the Treasurer to set the 2024 Organizational meeting for January 8, 2024 at 6:00 p.m. in the Kirtland High School Cafeteria
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	5. Treasurer Requests for Board Action
Access	Public
Туре	Action
Upon the recommendation of Organizational meeting:	the Treasurer, the Kirtland Board of Education is being asked to authorize the Treasurer to set the 2024
Motion:	
Second:	

Timothy Cosgrove
Shannon Green
Joshua Hayes
Dr. Matthew Whittaker
Jonathan Withrow

D. Recommendation to authorize the Treasurer to request tax advances for the 2023 calendar year from the Lake and Geauga County Auditors (routine annual action required for the collection of property taxes), collection 2024

Meeting

Dec 18, 2023 - Regular Board Meeting

Category

5. Treasurer Requests for Board Action

Access

Public

Туре

Action

Upon the recommendation of the Treasurer, the Kirtland Board of Education is being asked to authorize the Treasurer to request tax advances for the 2023 calendar year from the Lake and Geauga County Auditors (routine annual action required for the collection of property taxes), collection 2024

	RESOLUTION AUTHORIZING
	THE ADVANCE OF LOCAL TAXES BY THE COUNTY FISCAL OFFICE
	FOR THE 2023 TAX YEAR, PAYABLE IN 2024
WHEREAS,	Section 321.34 of the Ohio Revised Code states that all local governments must file a Resolution with
WHEREAS,	the County Fiscal office each year in order to receive advance payment of local taxes.
NOW, THEREFORE	E, BE IT RESOLVED by the Kirtland Local School District Board of Education, County of Lake and State of Ohio:
	That the Kirtland Local School District Board of Education hereby authorizes the advance of local taxes
Section I.	by the County Fiscal Office for the 2023 tax year, payable in 2024 in order to comply with Section
	321.34 of the Ohio Revised Code to receive advance payment of local taxes.
Section II.	That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to
	the public, in compliance with law.
Section III.	That the Treasurer be and hereby is, authorized and directed to forward a copy of this resolution to the Fiscal Officer of Lake County, Ohio.
,	This resolution is hereby declared necessary for the preservation of the public peace, health, safety,
Section IV.	convenience and welfare of the Kirtland Local Schools Board of Education and the inhabitants thereof, and provided it received the affirmative vote of two-thirds of the members elected or appointed to
	the Board, it shall take effect and be in force immediately upon its passage and approval by the Board;
	otherwise, it shall take effect and be in force at the earliest period allowed by law.

Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker _	
Jonathan Withrow	
Executive File Attachmo	
Subject	E. Recommendation to approve the attached Resolution to Re-Certify the Tax Rates for 2023, collection year 2024
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	5. Treasurer Requests for Board Action
Access	Public
Туре	Action
Upon the recommendation o Certify the Tax Rates for 202	of the Treasurer, the Kirtland Board of Education is being asked to approve the attached Resolution to Re- 23, collection year 2024:
Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker	
Jonathan Withrow	
File Attachments	ounts and rates doc (78 KB)

F. Recommendation to approve the Resolution Submitting to the Electors of the Kirtland Local School District the Question of the Renewal of an Existing Tax ${\bf r}$

Levy to Provide for the School District's Emergency Requirements

Dec 18, 2023 - Regular Board Meeting

5. Treasurer Requests for Board Action

Public

Action

Meeting

Category

Access

Туре

Upon the recommenda	ition of the Treasurer, the Kirtland Board of Education is being asked to
	on Submitting to the Electors of the Kirtland Local School District the Question of the Renewal of an Provide for the School District's Emergency Requirements
Motion: Second:	
Roll Call:	
Timothy Cosgrove _	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittak	zer
Jonathan Withrow _	
Resolution to Subr Levy Certification.	mit Levy to Electors (Renewal Levy).pdf (119 KB) mit Levy to Electors (Renewal Levy).docx (24 KB) pdf (264 KB) dent Request for Board Action
Subject	A. Recommendation to approve LearnWell Agreement
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	6. Superintendent Request for Board Action
Access	Public
Туре	Action
Recommended Action	5 hours per week of instruction starting 11/20/23, \$48.75 per hour
Upon the recommenda	tion of the Superintendent, the Kirtland Board of Education is being asked to approve the LearnWell Agreement.
Motion:	
Second:	

Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker _	
Jonathan Withrow	
Executive File Attachm LearnWell Agreement.	
Subject	B. Recommendation to approve Truancy Officer Agreement
Meeting	Dec 18, 2023 - Regular Board Meeting
Category	6. Superintendent Request for Board Action
Access	Public
Туре	Action
Upon the recommendation of Agreement Motion:	of the Superintendent, the Kirtland Board of Education is being asked to approve the Truancy Officer
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker	
Jonathan Withrow	
Executive File Attachme	ents ddendum 2023 2024 Service Agreement (1).pdf (168 KB)
Subject	C. Recommendation to approve the attached contract for support with the superintendent evaluation process.

Category 6. Superintendent Request for Board Action

Dec 18, 2023 - Regular Board Meeting

Access Public

Meeting

	of the Superintendent, the Kirtland Board of Education is being asked to approve the attached contract for ith the Board of Education on the Superintendent evaluation process.
Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker ₋	
Jonathan Withrow	
File Attachments CONTRACT Kirtland su	<u>uperintendent evaluation.pdf (35 KB)</u>
Subject	D. Recommendation to recognize the Kirtland Boys and Girls Indoor Track team as part of the Ohio Association of Track & Cross Country Coaches
Subject Meeting	
	as part of the Ohio Association of Track & Cross Country Coaches
Meeting	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting
Meeting Category	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting 6. Superintendent Request for Board Action
Meeting Category Access Type Upon the recommendation	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting 6. Superintendent Request for Board Action Public
Meeting Category Access Type Upon the recommendation	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting 6. Superintendent Request for Board Action Public Action of the Superintendent, the Kirtland Board of Education is being asked to recognize the Kirtland Boys and
Meeting Category Access Type Upon the recommendation Girls Indoor Track club as p	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting 6. Superintendent Request for Board Action Public Action of the Superintendent, the Kirtland Board of Education is being asked to recognize the Kirtland Boys and
Meeting Category Access Type Upon the recommendation Girls Indoor Track club as p	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting 6. Superintendent Request for Board Action Public Action of the Superintendent, the Kirtland Board of Education is being asked to recognize the Kirtland Boys and
Meeting Category Access Type Upon the recommendation Girls Indoor Track club as p Motion: Second:	as part of the Ohio Association of Track & Cross Country Coaches Dec 18, 2023 - Regular Board Meeting 6. Superintendent Request for Board Action Public Action of the Superintendent, the Kirtland Board of Education is being asked to recognize the Kirtland Boys and part of the Ohio Association of Track & Cross Country Coaches:

Туре

Joshua Hayes ___

Dr. Matthew Whittaker _____

Jonathan Withrow _____

Action

Subject	E. Recommendation to approve the 2024-2025 and 2025-2026 school calendars.	
Meeting	Dec 18, 2023 - Regular Board Meeting	
Category	6. Superintendent Request for Board Action	
Access	Public	
Туре	Action	
Upon the recommendation of 2025 and 2025-2026 school	of the Superintendent, the Kirtland Board of Education is being asked to approve the calendars for the 2024- years.	
Motion:		
Roll Call:		
Timothy Cosgrove		
Shannon Green		
Joshua Hayes		
Dr. Matthew Whittaker		
Jonathan Withrow		
File Attachments Parent 24-25 calendar Parent 25-26 calendar		
Subject	F. Recommendation to approve new substitute teacher pay rates.	
Meeting	Dec 18, 2023 - Regular Board Meeting	
Category	6. Superintendent Request for Board Action	
Access	Public	
Туре	Action	
Upon the recommendation of the Superintendent, the Kirtland Board of Education is being asked to change the substitute teacher pay rate to \$125 a day (from \$110) and \$150 a day after their 20th consecutive day (from \$140 after day 10) working in the district. Building substitutes rate of pay will change to \$125 a day. The rate new rates will be effective on 1/1/24. Any sub teacher that has consecutive days between 10 and 20 on 1/1/24, he or she will remain at \$140 until he or she hits day 20 and their pay will become \$150 a day.		
Motion:		
Second:		

Roll Call:			
Timothy Cosgrove			
Shannon Green			
Joshua Hayes			
Dr. Matthew Whittaker			
Jonathan Withrow			
Subject	G. Recommendation to approve the purchase of a new school bus for \$120,441.00		
Meeting	Dec 18, 2023 - Regular Board Meeting		
Category	6. Superintendent Request for Board Action		
Access	Public		
Туре	Action		
Recommended Action	Upon the recommendation of the Superintendent, the Kirtland Board of Education is being asked to approve the purchase of a new school bus for \$120,441.00.		
Motion:			
Second:			
Roll Call:			
Timothy Cosgrove			
Shannon Green			
Joshua Hayes			
Dr. Matthew Whittaker			
Jonathan Withrow			
File Attachments Updated Bus Quote.doc	x (19 KB)		
Subject	H. Recommendation to approve contract with the ESC of Northeast Ohio for HR		

services

Meeting Dec 18, 2023 - Regular Board Meeting

Category 6. Superintendent Request for Board Action

Access Public

Type Action

Recommended Action Upon the recommendation of the Superintendent, the Kirtland Board of Education is being asked to approve the contract to hire Guy Pietra through the ESC of Northeast Ohio to perform HR services.

Motion:	
Second:	
Roll Call:	
Timothy Cosgrove	
Shannon Green	
Joshua Hayes	
Dr. Matthew Whittaker	
Jonathan Withrow	
File Attachments <u>FY24 Kirtland Schools Human Resources Services.docx.pdf (128 KB)</u>	

7. Public Comments Regarding Non-Agenda Items

8. Adjournment

Subject A. Adjournment

Meeting Dec 18, 2023 - Regular Board Meeting

Category 8. Adjournment

Access Public

Type Action

Recommended M

Action

Motion to Adjourn the meeting.

Motion: Second:

Roll Call:

Timothy Cosgrove Shannon Green Joshua Hayes Dr. Matthew Whittaker Jonathan Withrow In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, public participation is permitted at each meeting at the discretion of the Board President. During regular business meetings, the public will be given an opportunity to address questions related to agenda items at the beginning of the meeting after the Roll Call and the Review of the Agenda by the Board.